



## **Fundraising Policy**

Coaches and Volunteers are not allowed to solicit, borrow, or accept money or compensation of any kind from parents, participants, and spectators. In addition, coaches, volunteers, parents, or participants are not allowed to fundraise or accept donations on behalf of SFPAL. Coaches, Volunteers, Parents, or Participants are strictly prohibited from using the San Francisco Police Activities League's (SFPAL) name or any variation thereof in any literature or online fundraising campaign to raise funds.

If a fundraising campaign is approved by the SFPAL Board of Directors for a specific program, the SFPAL Office will create an official fundraising letter for distribution to potential donors soliciting funds. Donors may forward a Check (made payable to SFPAL) directly to the SFPAL Office or donate online at [sfpal.org](http://sfpal.org). Only an employee of SFPAL may collect the Checks issued by donors and then must promptly submit them to the SFPAL Office for deposit. Funds may be restricted by program, to a specific team, or to a specific player. To receive an official tax deduction letter from SFPAL, donors must submit their donations directly to the SFPAL Office or make an online donation.

If SFPAL collects donations benefiting a specific program, team or a player, those funds will be restricted for that specific purpose. If funds are restricted to a specific player for travel expenses **and** that player participates with the team in travel during the season for a Championship game, the child may be reimbursed for the amount of funds raised by that child/parent and no more. Parents must obtain pre-approval from SFPAL prior to making travel plans in order to be reimbursed. Parents must submit documents; credit card statement showing payment of airfare, verifying that their child participated in the away game in order to be reimbursed. If funds that have been restricted to a specific child have not been utilized during the given year of donation, then those funds will continue to be restricted to that specific child and carried forward to the next season. If the child ages out of the program having never utilized the restricted funds, then the funds will be absorbed by SFPAL for operational expenses for the same program.

If you have any further questions, please feel free to contact the SFPAL Office at any time.

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